

# MEMO

**TO:** Certificated & Classified Staff  
**FROM:** Matthew Manley, Superintendent  
**DATE:** May 4, 2018  
**RE:** New position by district – replacement of CCESC Intervention Specialist

The following certificated position for the 2018-19 school year is currently unassigned:

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**TEACHER** – Assigned to Crestview Elementary School – Full Time –

**LICENSURE REQUIRED** – Intervention Specialist K-12

**QUALIFICATIONS REQUIRED** - Knowledge, skills, and ability to provide instruction to students in the elementary school grades as per the currently adopted Courses of Study.

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(JOB DESCRIPTION AVAILABLE UPON REQUEST)

Currently employed certificated staff members interested in this position are to forward a written letter of application to Superintendent Matthew T. Manley, by May 11, 2018.

cc: All certificated & classified staff members via email on May 4, 2018